

## HOUSING REQUEST

## **Contact**

Office Hours: M-F (8am-5pm) Office Phone: (912) 598-2400 Email: housing@skio.uga.edu	Skidaway Institute of Oceanography 10 Ocean Science Circle Savannah, Georgia 31411 Date Submitted (mm-dd-yyyy)			
Submitted By				
<b>Guest Information</b>				
If you have more than one person, please contact Housing	for a Group Forr	m		
Guest Name	Arrival Date (mm-dd-yyyy)			
Cell Phone	Departure Date (check-out: 11am)			
Email				
Visit Purpose	Campus Affiliate			
(i.e. sampling, classes, event, cruise, meeting)	(name of professor, staff or director)			
Check One: Man Woman Other	Check One:	Student	Faculty	Other
Special Requests:				
NOTE: Payment by card is due before checkout  Payment Type: Credit Card UGA Chartstring _  Institutional Check (fill out info below				
Admin's Name Email			Phone	
Invoice To				
Address Line 1				
Address Line 2				
City		_ State	Zip	
FOR OFFICIAL USE ONLY	- DO NOT F	FILL THIS S	ECTION	
Housing Notes:				
Unit	No. of Nigh	its	Amount Due	\$